

# THE CATHOLIC PARISH OF NEW PLYMOUTH TE PĀRIHI KATORIKA KI NGĀMOTU

106 Powderham St, PO Box 32, New Plymouth | 9am to 4pmPhone (06) 757 3682www.catholicparishnp.nzf Catholic Parish of New Plymouth



# **PRIVACY POLICY STATEMENT**

The Catholic Parish of New Plymouth is committed to protecting your privacy in compliance with the Privacy Act 2020 and our obligations under the Code of Canon Law. For the purposes of this form, this statement outlines how we collect, use, disclose, store and dispose of your personal information.

## **Collection of personal information**

We only collect the personal information you provide directly to us on the form.

## Use of your information

The personal information we collect will be used to contact you about events, opportunities, and initiatives run by the Catholic Parish of New Plymouth, its Mass centres and groups that operate under the parish umbrella, i.e. Youth, Rosters and Young Families Ministry.

Your information will be securely disposed of by deleting your information upon your request.

#### Disclosure

We may disclose your personal information if you authorise us to do so, or if we have told you about the intended disclosure and you have consented to it.

We may also disclose your personal information in any of the following circumstances:

- We believe disclosure is necessary to protect our rights or property (including, without limitation, our employees or contractors), or enforce any legal rights we may have.
- We believe disclosure is necessary to protect the rights, property and safety of you, us, or others.
- We believe disclosure is necessary to assist a law enforcement agency or an agency responsible for national security in the performance of their functions.
- We are required or permitted by law to disclose the information.

#### Confidentiality, security and disposal of information you supply

We will take every reasonable precaution to ensure your personal information is stored securely and cannot be accessed by others. However, you should be aware that there are inherent risks associated with transmitting personal information across the internet. We will securely dispose of your information at the completion of all matters for which the information was obtained.

Access to and correction of your information

You can ask us for a copy of your personal information at any time or ask that we correct or amend any personal information we hold. Such a request must be made in writing and be accompanied by the appropriate identification.

You have the right to make complaint if you feel your privacy has been breached, either directly to us or to Office for the Privacy Commissioner.